

City of Keyser
Landlord Service Agreement

Name: _____

Address: _____

Telephone #: _____

I, _____, the owner and landlord of the following properties desire to have services automatically transferred to my name when they are vacated. I will be responsible for the water and sewer service until the next tenant signs up for service or until I request the service to be taken out of my name.

OR

I, _____, the owner and landlord of the following properties desire to have the meter automatically shut off and locked or removed and transfer the account to vacant when they are vacated. I also understand that I am still responsible for the annual fire fee.

Please provide a service address for all rental property:

Owner's Signature: _____

Date: _____

**City of Keyser
Representative:** _____

Date: _____